

<b>Academy</b>	Devonshire Junior Academy	<b>Risk Assessment Author:</b>	Elise Waldron
<b>Assessment</b>	Additional pupils on school site from w/b 15 June 2020	<b>Date:</b>	04/06/2020
<b>Next Review Date:</b>	As deemed necessary as per Government / PHE / DfE / Trust	<b>Version</b>	V2.0
<b>Who could be harmed</b>	Trust pupils and families	<b>Level of Overall Risk (H/M/L)</b>	Calculated by - Total Risk Rating Score / Numbe of Factors

#	Risk Factor	Potential Consequence	Likelihood (1 to 5)	Severity (1 to 5)	Risk Rating	Risk Rating Low/Med/High	Potential Control Measures	Individual school context additional or alternative Measures	Likelihood (1 to 5)	Severity (1 to 5)	New Risk Rating
1	Diagnosed with coronavirus	Pupil infected with COVID-19	3	3	9	Medium	Anyone diagnosed with COVID-19 should not attend school setting for the required isolation period as per the latest government guidelines	As per Trust	3	3	9
2	Fitness to attend	Due to an existing health condition pupil of family member is considered vulnerable and should not be at work as per government guidance  An pupil is showing symptoms of coronavirus	5	5	25	High	All pupils who are deemed vulnerable would have received communication from the government advising them they are in the shielding programme and should be isolated in their own homes for a period of 12 weeks (from date of letter). If a pupil is known to be this category and arrives at school they must be sent straight home.  If a pupil is showing symptoms of coronavirus they should be sent home and told to follow government advice that they should self-isolate for a period of 7 days and anyone else in their household should self-isolate for a period of up to 14 days. Children should access testing and can return after a negative test result.	Pupils shield as directed by their letter. Pupils waiting to be collected by parents will wait in Class 4 with windows open.	3	4	5
3	Living with a person who is self-isolating, a person who is at increased risk or a person who is defined on medical grounds as extremely vulnerable.	Due to living in the same household as someone with an existing health condition and is considered vulnerable as per government guidance	4	5	20	High	Anyone living with a person who is at increased risk of severe illness, or an extremely vulnerable person who is shielding from Coronavirus (Covid-19), should stringently follow the guidance on social distancing. For young children, they should not be in school as they cannot socially distance.	Any child living with a vulnerable member of their household should not attend.	1	5	5
4	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s)  - whilst travelling to school	Close proximity to infected people  Breathing in droplets in the air  Touching contaminated surfaces	4	5	20	high	Pupils should be encouraged to walk to school where possible. Pupils should avoid travelling to school on public transport where possible.  Pupils should travel in separate vehicles to and from school wherever possible. In the first instance this will be our own vehicles. The only time that sharing of vehicles can be considered is when there is no option to do otherwise (i.e. a sibling)  Drop-off times and collection times should be staggered.  On arrival all pupils to use alcohol based hand sanitizer / washing stations at the entrance to the building.	1 adult brings 1 child- no other family members allowed on site. All classrooms have sinks and children wash hands on entry.	3	4	12
5	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s)  - entering school building	Close proximity to infected people  Breathing in droplets in the air  Touching contaminated surfaces	4	4	16	high	Pupils are to use designate building entrances. Access classrooms directly from the outside where possible.  If they have to enter the school building, or queue to enter any part within, then adequate signage must be displayed showing 2 metre intervals such as distance posts or floor markings.	Each class has designated entrances close to class and starts are staggered. Signs are placed for distancing	3	4	12
6	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) access and egress  - staircases, lifts, pedestrian routes	Close proximity to infected people  Breathing in droplets in the air  Touching contaminated surfaces	5	5	25	High	Only use lifts as a last resort - ensuring trained staff are available to assist those using (mobility difficulties).  Implement one way systems on staircases if it permits- ensure handwashing before and after touching handrails.  Zoning to be considered to keep pupils in the same area.  Prop doors open, where safe to do so (bearing in mind fire safety and safeguarding), to limit the use of door handels and aid ventilation  Where possible consider one-way circulation	no lifts to be used. Use one way corridors as per current school processes. Staircases not used by children Adults to ensure children wash hands before using a rail. Corridor doors propped open and class door where safe to do so.	3	4	12

7	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) access and egress  - <b>classrooms</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	<p>Pupils to be limited to a <b>maximum of 10</b> per class.</p> <p>Remove all soft furnishings and soft toys, <b>including any resources that cannot be easily washed/ wiped down.</b></p> <p>Pupil should only use their designated classroom and should not enter another classroom for any reason.</p> <p>Handsanitizer to be provide at the entrance of each classroom to be used on entry and exit by all pupils and staff.</p> <p>Pupils should use the same desk each day if they attend on subsequent days</p> <p>All classrooms are to be thoroughly cleaned each day follow the COVID-19: cleaning of non-healthcare settings guidance (<a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</a>)</p> <p>Where possible all spaces should be well ventilated using natural ventilation (opening windows).</p> <p>Use outdoor space for outdoor education, where possible, as this can limit transmission and more easily allow for distance between children and staff</p>	As per Trust - handwashing facilities are in every class and to be used by pupils and staff.	3	4	12
8	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when using  - <b>eating and drinking facilities</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	<p>Lunchtimes to be staggered so children are not moving around the school at the sametime and there are limited groups in the dining hall at the sametime.</p> <p>Children should clean or sanitize their hands before entering and enter in the groups they are already in.</p> <p>Allow sufficient time for cleaning before each class / group enters the dining hall.</p> <p>Same <b>LSA/ MSA</b> to be used by each class on subsequent days.</p> <p>If such measures are not possible children should be brought their lunch in their classrooms.</p>	As per Trust	3	4	12
9	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) during  - <b>breaktime / lunchtime</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	<p>Breaktimes to be staggered.</p> <p>Class / groups to use separate areas of the school site / playground if breaktimes run concurrently. <b>Zoning areas for each 'bubble' to use if different groups are out at the same time.</b></p> <p>Play equipment should not be used unless the school is able to ensure that it is appropriately cleaned between groups of children using it and that multiple groups do not use it simultaneously. <b>Or each group has their own equipment which stys in their own room.</b></p>	Bubbles to use designated areas. Any equipment used to be cleaned after use.	2	4	8
10	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when using <b>welfare facilities</b>  - <b>toilets and wash areas</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	<p>Ensure toilets do not become overcrowded by limiting the number of children who use the toilet at one time.</p> <p>Dedicate specific classrooms to toilet facilities if possible.</p> <p><b>Handtowels, lidded bins and satiation provisions available in each toilet</b></p>	Classes to have designated toilets that are signposted including cubicles.	3	4	12

11	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when <b>- exposed to school staff</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	Ensure that children and young people are in the same small groups at all times each day, and different groups are not mixed during the day or on subsequent days  Ensure that the same teacher and staff (e.g. LSA) are assigned to each group and as far as possible these stay the same during the day and on subsequent days.  Clean surfaces that children and young people are touching, such as toys, books, desks, doors, light switches more regularly than normal.  Staff to frequently wash their hands with soap and water for 20 seconds and dry thoroughly as per government guidance on hand cleaning  Kitchen staff should remain within the kitchen facilities and not use other parts of the school site (except welfare facilities). Gloves should be worn when serving children  Site staff should work where possible outside or where children are not located.  Reception staff should remain within the reception area and not use other areas of the site (except welfare facilities). The reception window/hatch should remain closed at all times.  All other staff who can work-at-home should work at home as per the latest government guidelines- <b>numbers of staff in school should be kept to a minimum.</b>  Staff to wash clothes following a day in educational or childcare setting	As per Trust - staff timetable designed to limit footfall in to school at any given time.	2	4	8
12	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when <b>- exposed to parents</b>	Close proximity to infected parents Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	Children should be kept separate from the drop off areas for other children. Ensure doors are closed and parents hand children over in line with social distancing guidelines	2m markings outside each door in to school. Each class to have designated drop off and collection points. Only one parent allowed to drop and collect child.	3	4	12
13	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) through working practice <b>- Shared equipment</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	5	25	High	Equipment to remain in the classroom and sharing of equipment to be kept to a minimum.  Maintain good hygiene measures, regular handwashing	As per Trust and children not allowed to bring any equipment from home.	3	4	12
14	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) <b>- whilst attending wrap-around care</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	4	5	20	high	Wrap around care to be closed.	As per Trust	1	1	1
15	Increased risk to health due to <b>reduced first aid arrangements</b> caused through staff reductions (e.g. through isolation, travel restrictions and NHS)	Delays in administering point of injury medical treatment. N.B. The primary responsibility is to preserve life and first aid should be administered if required and until the emergency services attend.	4	5	20	High	Schools should ensure adequate first aiders are onsite based on current guidelines. <b>First aiders have PPE and PPE is in classrooms to deal with any unexpected situations.</b>	PPE to be worn by First Aiders	2	4	8
16	<b>Diagnosed with coronavirus</b>	Infected Other staff / pupils infected	3	3	9	Medium	<b>If a child develops symptoms they should be taken to a designated area and sent home, immediately, parents being asked to book a test. If test is positive, the 'bubble' should all self isolate for 14 days and access testing as appropriate. Advice from PHE will be sought.</b>  Classroom deep cleaned as advised.	As per Trust	3	3	9
17	<b>Safeguarding</b>	Unable to provide adequate safeguarding of children due to reduced staff.	3	5	15	High	Ensure staffing ratios are maintained for all children in school. <b>If school cannot do this, then certain bubbles will be closed.</b>  If required reduce pupil numbers in school to maintain ratios.  Ensure safeguarding processes for those children remaining at home are maintained with clear logs and escalation as required by guidelines	As per Trust	2	4	8

You should review your risk assessment if you think it is no longer valid or if there are any significant changes to the hazards.

